

Buchanan District Library
Regular Board Meeting
Buchanan District Library Community Room
Thursday, April 18, 2024

Call to Order: President Molly Thornton called the meeting to order at 6:35pm. Board members present were Molly Thornton, Janet Kuhn, Karen Quasny, Nathanael Lyon, Karen McGuirt and student representative Grant Waggoner. Deb Miner was absent. Director Meg Paulette Perez represented the Library Staff.

Approval of Agenda: Motion made by Karen Quasny to accept agenda. Seconded by Karen McGuirt. Motion carried.

Public Comment: None

Routine Business:

Correspondence and Calendar: The Berrien County Clerk's office sent a "Library Board Election Data Request," addressed to the Board. Meg filled it out, Molly signed it, and Meg returned it to the Clerk's office per their request.

Approval of previous meeting's minutes: Janet Kuhn made a motion to accept the minutes after adding the last name of Phyllis Russell from the Art Center. Previous minutes only listed her first name. Seconded by Nathanael Lyon. Motion carried.

Financial Reports and Approval of Expenditures: Motion made by Nathanael Lyon to accept report. Seconded by Karen Quasny. Motion carried.

Committee Reports:

Public Relations & Fundraising: Nothing new reported.

Library Policy: A first draft of the policy changes needed to enter into a Flexshare agreement with Buchanan Community Schools was presented. The Policy Committee will continue to work with BCS before policy changes are adopted.

Personnel: Nothing new

Building: With the unanimous support of the board, Meg and Molly signed the *Agreement Between Owner and Design Builder* presented by Pearson Construction for the second-floor Community Room project.

Budget & Finance: A meeting was set for May 2 at 12:00 to discuss the 2024-2025 Budget.

Technology: Nothing new.

Strategic Plan: The Annual Survey was prepared at the March 28 Strategic Plan Committee meeting, and will be available May 1 through July 1. The board also reviewed progress on our current Strategic Plan goals.

Director's Report: See report.

Unfinished Business: None

Trustee vacancy: Trinity Young is planning to apply for the board vacancy, and if approved by the Buchanan Community School Board, will start as a library trustee in May.

New Business: None

Questions and Comments from Board Members: Board president Molly Thornton said she will not be at the May meeting.

Adjournment: Meeting adjourned at 7:55pm

Next meeting: May 16, 2024 at 6:30pm